



THE NATIONAL STUD

Part of The Jockey Club

SITE & SAFETY INSTRUCTIONS FOR STALLION/COVERING BARN/GENERAL STUD VISITORS

Client instruction: Please ensure the following safety instructions are communicated to all visitors attending the stallion unit, covering barn and general stud visitors (with the exception of those on public tours).

The “**responsible person**” is the Managing Director (or Assistant Manager in their absence) unless notified otherwise. Their name and contact numbers are detailed on notice boards found in the Covering Barn Office and Covering Barn.

The “**designated person**” is the client or person(s) attending the mare and/or foal at the covering, dropping off/collecting any horse, or the organiser for groups visiting a stallion parade.

Smoking is strictly prohibited in this area.

General Health & Safety risks, controls and procedures in place at The National Stud

We would like to draw your attention to the following points in The National Stud Health & Safety Policy, which are not exhaustive.

Legal obligations: Clients/Visitors must comply with the Health & Safety at Work Act 1974 and any other relevant legislation in place at the time.

Hazards: There are many hazards in the vicinity of the stallion unit and other yards around the Stud, including (but not limited to); stallions, loading ramps, moving vehicles, farm machinery. Mandatory signs and health & hygiene instructions on the premises must be observed at all times.

Visitors: When accompanying a mare for cover, visitors must report to the responsible person at the Stallion Unit. Stallion viewings should be arranged with the Nominations Department and will be accompanied at all times during the visit. Visitors to all other yards must contact the responsible person, or the Stud Secretary to schedule a time, and should report to Reception on arrival at the Stud.

Welfare facilities: Welfare facilities are provided at the Covering Barn Office or Reception and you should speak to the responsible person if you wish to use these facilities.

First aid kits: There are three appointed First Aiders on this site. First Aid Notices are displayed detailing how to contact a first aider in the event of an emergency and where to find the nearest first aid kit. First Aid Notices are located in the Covering Barn, Covering Barn Office, Stallion Unit, each Yard Office and Reception. Should you need any items from the first aid kit, please notify the Stud Office of any items used.

Accident reporting: Any accident, incident or near miss must be reported to the responsible person immediately and a record of what happened made. All accidents or incidents are investigated by the National Stud Health & Safety consultant and pictures or witness statements are taken to assist with this where necessary. Any serious accident or injury will be notified to the Health & Safety Executive in compliance with RIDDOR.

Fire & emergency procedures: In the event of a fire, in certain buildings an alarm will sound (Coffee Shop, Westbrook House, Lecture Theatre, Wavertree House, Stallion Unit and Covering Barn). Visitors will be accompanied by a member of staff and should leave by the nearest exit points. Visitors will be taken to the nearest assembly point. Visitors are to wait there until they are told it is safe to return by the Fire Marshall.

If you are accompanying a foal in the covering barn, you should follow the instructions of the responsible person and Fire Marshall.

In the event of an emergency the Fire Marshall will:

Step 1: Contact the emergency services on 999, without delay, and give accurate details of the emergency and location. Notify the responsible person immediately.

Step 2: Activate the nearest fire alarm they can access safely and evacuate the premises.

Step 3: Cordon off affected areas and where possible take whatever steps they can to prevent further injury to personnel and/or property, providing they can do so without endangering themselves or others.

Speed Limits: The speed limit throughout the stud is 20mph and must be observed at all times. DO NOT drive off the roads without permission from the responsible person. Livestock and handlers have priority on the roads and throughout the Stud.

Covering: The client should satisfy themselves that the designated person attending the covering has the necessary skills, competence and experience to carry out the task and should arrange for these instructions to be issued to the designated person. The designated person should inform the responsible person of any known character traits, difficulties or if handling a maiden mare, where additional restraints may be required. If a mare is to be accompanied by her foal during the covering, both the mare and foal should be held by separate handlers. The foal should remain at a safe distance but within sight of the mare. The wearing of a riding hat and steel toe capped boots are recommended when handling foals in the covering barn. The designated person must follow and abide by the instructions given by the responsible person.

Under no circumstances are children allowed in the covering barn. Vulnerable persons such as young people (age 16-18) and expectant mothers must be covered by a risk assessment and comply with health and safety controls relevant to the activity. If it is deemed this is not the case and presents a risk to safety, the person may be asked to refrain or the activity may cease.

Unloading & loading mares/foals: Visitors to the stallion unit are assigned a specific time. On arrival at the loading bay, mares are assigned to a member of the covering team and the designated person should accompany the foal. Take care when unloading and loading mares from the loading ramp and follow your own safe system of work. Mares should be held by a bridle and foals should be held from a lead rope looped through a headcollar. Please be aware of the sudden drop and take care when working in wet, slippery or icy conditions. Lighting has been provided when visibility is poor.

Stallion parade: If part of an organised group you should follow and abide by instructions given from the Event Organiser and/or National Stud Representative. Due to the unpredictability of stallions, visitors are advised to stand on the grassed areas. Visitors are not to approach, touch or stroke the stallions, use flash photography and avoid sudden movement or noise that will distract the stallions. Children are able to attend provided they are accompanied by an adult. Adequate disabled access is provided.

Signature: _____

Date: December 2018